



REACH HAITI

Welcome

We at Reach Haiti Ministries are honored that you have chosen to make a short-term mission trip to Haiti through our ministry. We will work hard for your trip to be successful in all areas as well as keep you healthy and safe. We always prayerfully make plans, set goals, and organize projects that will utilize your team's gifts and talents, giving you and our Haitian community the maximum opportunity to serve and grow in the love of Jesus Christ. The information provided will help familiarize you with our expectations from you as well as prepare you for your experience in Haiti. It is very important that you read all the information provided, sign all necessary forms, and if you have any questions, please let us know ASAP.

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Your safety is important

Missions in Haiti can be challenging. Sometimes things don't always go as planned, but the most important thing is to trust that Jesus is in control. By choosing to work with ReachHaiti Ministries, you trust us to make difficult decisions on your behalf. For example: We may have a trip planned into the mountains, but the weather or other circumstances could change. It is possible that we will make the decision to change those plans. These choices can be difficult, but there are times when we must make them for the safety of the team. If a situation arises, we will consult you as the team leader, and do our best to accommodate, but ReachHaiti will make the final decision.



REACH HAITI

Trip Cost Information

- \$50 per person per night which includes food, drinks, and housing accommodations
- If your team desires a day at the beach please let us know while we are planning your trip. (Average cost is around \$40.00 per person which includes a meal.)
- The cost is \$100 per week for an interpreter (if needed) to stay with us the entire week.
- This is a trip based on basic evangelism, widow and orphanage ministry in Croix des Bouquets. If your team desires pastor conferences, construction, food distribution, crusades, prison ministry, trips to other places in Haiti, etc., there will be additional costs. Please speak to us directly about what you want to do so we can give you an estimate on the costs.
- All money is due **at least 30 days** before your arrival in Haiti.
- Phone usage: We do have a personal cell phone here that can be used to call the States if emergency arises. We will allow the team leader to call the States once you arrive to notify one person that the team has arrived safely. Please designate one person in the States to call that may then notify all other families of team members.
- Generally, internet is not available. If there is a specific need, we will try to work it out, but not for general usage. Please discuss with us a specific need before your trip.
- We block out time for your week which means that we turn other teams down. Please be respectful of this. We are not requiring you to send a deposit simply because we trust you. If you must cancel for reasons such as emergencies or things beyond your control please do so at least 30 days before your arrival.
- You are responsible for making all of your team travel arrangements to and from your city of departure to and from Port Au Prince. We will have a bus waiting for you upon your arrival at the airport.

The trip cost worksheet will help you in calculating the trip costs. Please ask us any questions you might have.

Thank you for your interest in ReachHaiti Ministries. We are honored to have you come and partner with us in Haiti! Please take the time to fill out this application so we can know more about you and your team!



REACH HAITI

TRIP COST WORKSHEET

	Number of nights X's number of people equals	X's \$50 per night equals	Comments and notes
Lodging Costs	Example: 7 nights X 10 people = 70 nights	70 x \$50 = \$3,500 total for the stay	If you want a per person charge, divide the total \$3,500 by the number of people coming. The total would be \$350.00
Interpreter		\$100 per 7 days	If you need more than one interpreter, let us know.
Conference cost	This will be worked out with us on an individual bases.	?	We can do some for \$200 for 3 days and some can cost \$800. We always feed the people that come. Sometimes, they will sleep in the church.
Transportation rental fee	This is based on the size of the team, driver costs, fuel, and rental fees	?	Please discuss with us to determine costs.
Construction material cost		?	The ministry may not have the funds available for materials. Most teams will raise the funds necessary for the project they will complete. We can help estimate.
Food distribution	You may want to give out food in churches or different areas.	?	We can give food with a small or large budget. You can decide based upon how much is in your budget. \$200 - \$5,000 or more
Medicine for clinics (if needed)	Sometimes, we have a lot of medicines already available.	?	Most of the time, people can bring what they need, but some things can be purchased down here. We can also advise on what is needed based on previous clinics.
Widow ministry	This is a new ministry so we are open to ideas on how to minister to these sweet ladies. We can provide food and do bible studies or just visit.	?	We can work out costs based on how your team wants to contribute.
Additional Ministry expenses	If you want to do anything not mentioned, just let us know, and we can help or give advice.	?	
Total	This is only an example, but it might help you calculate costs.	\$3,600.00	Remember: All money is due 30 days before your arrival.

Please note this worksheet does not include your airline tickets



REACH HAITI

Travel Information

Passport:

A current passport is required to enter Haiti and for reentry into the U.S., Visas are not required. Carry a copy of your passport (separate from your passport and not in checked luggage). Remember to keep the green departure slip given to you in Haiti Immigration. Green Card holders (U.S. Resident aliens) must take their green card; you will not be allowed to leave Haiti without it.

Register Your Trip:

ACS strongly encourages all Americans to [register online](#) before departing the United States. Please also fax

- **What is STEP?** The Smart Traveler Enrollment Program (STEP) is a free service to allow U.S. citizens and nationals traveling abroad to enroll their trip with the nearest U.S. Embassy or Consulate
- **Benefits of Enrolling in STEP**
 - ✓ Receive important information from the Embassy about safety conditions in your destination country, helping you make informed decisions about your travel plans.
 - ✓ Help the U.S. Embassy contact you in an emergency, whether natural disaster, civil unrest, or family emergency.
 - ✓ Help family and friends get in touch with you in an emergency.

Mission Trip Insurance:

We recommend that you obtain mission trip insurance. This is not mandatory; however we want you to be aware there is protection available for you and your team in the event of a medical emergency. Many mission insurances also provide options for emergency evacuations as part of the plan. You should discuss with your church or sending agent to see if they have policies already in place. Please research and find the best plan that suits your individual/team needs.

Vaccination Guidelines:

RHM encourages all team members to obtain recommended vaccinations and preventative medications prior to their mission trip. Remember that some vaccines are given several weeks in advance of travel or you may have to return several times to get all of the vaccinations needed before travel. Most vaccines are available from your primary care provider (PCP) or from a local pharmacy with a prescription from your PCP. Insurance often pays for updating routine vaccines, but may not cover vaccines specific to foreign travel. Please check with your specific insurance provider to be sure. Travel clinics and health departments also offer vaccines. Check the CDC website for all recommended vaccines prior to your trip @ <http://wwwnc.cdc.gov/travel/destinations/traveler/none/haiti>

WHAT TO BRING

*** BRING CASH WITH YOU!**

* There are no places to cash checks or to use credit cards. Cash is a must.*

- A set of twin sheets to use while you are there and then leave for the orphanage and mission house
- Pillow
- Not mandatory but very helpful - Portable battery operated camping fan in case we loose power.
- Towel and washcloths to use while you are there and then leave for the orphanage and mission house
- We provide toilet paper but if you are sensitive bring a roll or two.
- A flashlight and/or a headlight with extra batteries
- Personal toiletries (shampoo, soap, toothbrush, deodorant, etc.)
- Bug spray
- Mosquito net
- Clothing: In respect to the Haitian culture in which we serve, Christian women are expected to wear shirts with sleeves that cover the shoulders & modest skirts or dresses when ministering outside the compound. (No mini's please.) Inside our home and while working at the orphanage, you are free to wear any non-revealing attire you choose. However, when we are outside our home, we ask that you respect the culture and dress appropriately. We also ask that men remove any open body piercings such as earrings, nose-rings, etc. while you are in Haiti. We are not being judgmental by asking this, but please understand that this is in respect of the Haitian culture. You are representing Christ so please dress modestly. Men should also wear pants when ministering outside the compound and no cut off shirts. Inside our home or at the orphanage you may wear shorts.
- Church clothes: Women- Shirt or blouse with sleeves that cover the shoulders & modest skirts or dress.
- Church clothes: Men- If preaching, you should wear dress pants or khakis with long sleeves. (Most Haitian pastors wear suit and ties for church.) All other men usually wear kakis with a polo type shirt.
- Spending money **Just for any personal items or souvenirs you want to purchase while down here**
- A swimsuit (If we go to the beach or schedule a pool day.)
- A notebook/journal
- Your Bible
- A camera
- Sunglasses
- A water bottle
- Snacks
- Each team should bring a first aid kit to leave at the mission house.

VERY IMPORTANT:

Please do not give out money or gifts while you are here to anyone without going through the ministry. If you would like to bless someone, we will be glad to pass it through the ministry to them and let them know it was given from you. This helps us create loyalty to the ministry long term. You will hear about many situations in people's lives that will pull on your heart strings, but we can give you some wise advice about these situations.

Team Application

*Thank you for your interest in ReachHaiti Ministries. We are honored to have you come and partner with us in Haiti!
Please take the time to fill out this application so we can know more about you and your team!*

Basic Information:

Team Name: _____ From Where: _____

(Please note if you are a pastor)

Team Leader Name(s): _____

Address: _____ Cell Phone: (_____) _____ - _____

_____ Home Phone: (_____) _____ - _____

_____ Contact Email: _____

Trip Date Scheduled: _____ Church Name: _____

Team Demographics:

How many people will be on the team? _____ Men: _____ Women: _____

How many in each category?:

Youth (Ages 5-12): _____ Teenagers (Ages 13-17): _____ Adults (Ages 18>): _____

Please note to all married couples: Our current house is set-up for rooms of the same sex only. We apologize but married couples will not be sleeping together but rather in separate rooms with others of the same sex.

Ministry Focus:

(Which areas do you want to focus in while you are here? Please be as specific as possible and list all skills/trades/gifting of team members that will help.)

Evangelism: (Includes crusades, showing the Jesus Film, leadership training, preaching, etc.)

Construction: (Includes masonry, roofing, plumbing, electrical, contractor, etc.)

Children's Ministry: (Includes education, games, activities, VBS, etc.)

Widow's ministry: (Includes feeding program, bible studies, visiting, etc.)

Medical: (Includes basic triage, wound care, surgery, dental, optical, etc.)

Other: (Includes any other specific areas you wish to focus that are not currently listed)

Team Member Information & Health History

Please make sure this entire section is completed to help us prepare for any specific needs or pre-existing situations. Also include all team leaders in this section. Please make extra copies of this page to accommodate all team members' info if needed.

Name: _____ Date of birth: _____

Passport Number: _____ Issuing Country: _____

Home Church: _____ Profession: _____

Email Address: _____ Allergies: _____

Emergency Contact: _____ Phone: (_____) _____ - _____

Medications and why you take them: _____

Name: _____ Date of birth: _____

Passport Number: _____ Issuing Country: _____

Home Church: _____ Profession: _____

Email Address: _____ Allergies: _____

Emergency Contact: _____ Phone: (_____) _____ - _____

Medications and why you take them: _____

Name: _____ Date of birth: _____

Passport Number: _____ Issuing Country: _____

Home Church: _____ Profession: _____

Email Address: _____ Allergies: _____

Emergency Contact: _____ Phone: (_____) _____ - _____

Medications and why you take them: _____

RHM Risk Waiver & Media Release Form



P. O. Box 5945 MARYVILLE, TN 37802

TEL (865) 235-7502

Purpose:

Visit and provide support to ReachHaiti Ministries in Haiti.

I, _____ want to participate in a Trip organized and run by ReachHaiti Ministries., (hereafter, "RHM," which includes all its employees, volunteers, agents, representatives, and officers, and all affiliates), or I am a parent whose child wants to participate in a Trip. As used herein, "the Trip" includes without limitation all events occurring while en route to or from or in Haiti. I understand that RHM does not want to be sued or risk liability for personal injury, wrongful death or property damage arising from or related to participation in the Trip. To obtain the privilege of participating in the Trip, I agree on behalf of myself and, if applicable, my child, to the following:

1. *Personal Conduct:* I understand that I am visiting Haiti as a guest of RHM. and that my actions will reflect the work and efforts of the ministry; therefore, I will display the attitude of a servant fieldworker and guest throughout this visit as well as adhere to the stringent policy of no use of tobacco, illicit drugs and alcoholic beverages around the group or at the work site. If my child is participating, I will take every action needed to assure the child's compliance. **Initials:** _____.

2. *Risk of injury:* Participating in the Trip involves risks of injury. For example, and without limitation, I understand these risks include: environmental conditions, building or equipment failure, lack of building codes, construction work or clean up, acts of God, criminal activity, contaminated food or water, disease, lack of supervision, the negligence or physical limitations of myself, my child, and others, or RHM negligence. I understand that the foregoing dangers create a risk for me (or my child) of personal injury, death, or damage to personal property ("Injury"). **I freely assume these risks. Initials:** _____.

3. *Release and Indemnity:* I forever **RELEASE RHM** from any and all liabilities and claims for any Injury arising out of or related to the Trip, **including but not limited to any Injury caused by RHM negligence.** I will not, on behalf of myself or anyone else, sue or make a claim against RHM for any Injury, even if the Injury is caused by RHM negligence. I will indemnify and hold RHM harmless from all damages, claims, and liability, including without limitation attorneys' fees and costs, related to any Injury or breach of this agreement by me or others. This indemnity and hold harmless agreement includes Injury caused by RHM negligence. **Initials:** _____.

4. *Authorization and Insurance.* If I need (or my child needs) medical care, including surgery, while with RHM, I authorize and appoint RHM, and its duly authorized agents to secure any and all available medical attention, including surgery, and specifically authorize them to sign on my behalf any and all permission forms, release forms, etc. I understand that U.S. auto and health insurance are not valid in Haiti and I have obtained international auto and health insurance for this trip (or I have knowingly declined to purchase one or both). **Initials:** _____.

5. *Knowing and Voluntary:* No one is forcing or requiring me (or my child) to participate in the Trip or to sign this agreement. I have been given the opportunity to ask questions and have my questions answered. I sign this agreement of my own free will and I fully understand its contents. This agreement applies to each participation in a Trip, including the upcoming and all future Trips, is binding on me, my child (if applicable) and our heirs and estates, and will not be modified or revoked except by an express writing signed by RHM and me. **Initials:** _____.

6. I consent to the use of video images, photographs, audio recordings, or any other visual or audio reproduction that may be taken during the time I (or my child) am volunteering for or present at any event or project sponsored by ReachHaiti Ministries, to be used, distributed, or shown as ReachHaiti Ministries, sees fit. **Initials:** _____.

We have read this contract, understand fully the content thereof.

Parent/Guardian Signature (if Participant is a minor): _____ Date: _____

Team Leaders: Please submit all of the signed Team Releases to the RHM team/guesthouse coordinator by scanning and emailing it to Leah@rioglobal.org prior to your trip.



RHM Mission House Rules



P. O. Box 5945 MARYVILLE, TN 37802

TEL (865) 235-7502

- Have a Christ like attitude. Be willing to give and take, to maintain the spirit of unity and harmony in the group, and to extend politeness and courtesy to those with whom we come in contact (missionaries, nationals, team leaders, and team members).
- Be flexible.
- Please respect the personal space of RHM staff and all missionaries living in the mission house.
- Missionaries rooms are off limits to all visitors unless otherwise invited.
- Mission house pool is available only in the event it has been scheduled for use prior to the team's arrival.
(**Ladies**- Modest one piece swimsuit w/shorts. **Men**- no Speedos PLEASE!)
- Quiet time is from 11:00pm to 7:00am.
- Males are not allowed in females' rooms and females are not allowed in males' rooms.
- Be considerate of others when using bathrooms. Take short showers!
- No open food or beverages anywhere, except the dining area. (Always clean up after yourself.)
- In the event items are left out they will be collectively placed into a basket located in the dining room. Costly items such as cell phones or iPods will be place in the lost and found lock box located in the office. (Office manager can retrieve those items for you.)
- For your safety never leave the compound without prior approval and never without a RHM staff member.
- Smoking, illegal drugs, or alcohol is strictly prohibited.
- No foul language.
- Please do not give gifts or money to anyone without going through the ministry. If you would like to bless someone, we will be glad to pass it through the ministry to them and let them know it was given from you. This helps us create loyalty to the ministry long term.
- Do not make promises of any kind.
- Due to cultural considerations, public displays of affection are not acceptable.
- NEVER wander off or go exploring by yourself.
- It is important that you dress modestly. Your appearance is important not only for the missionary's reputation, but also because it affects how the local people will perceive you. (*See more on dress guidelines in the what to bring section under clothing & church clothes.*)
- Do not give your telephone number to anyone and be cautious when giving your address or e-mail address
- Be at all meals, even if you don't plan to eat. Announcements often happen there, and it is a good time for fellowship.
- No pranks! They tend to get out of hand, property gets damaged, and feelings get hurt.

As the mission team leader I have discussed the mission house rules with my team members and I will do my part to implement the rules while in Haiti.

Signed: _____

Team Leaders: Please submit all of the signed Team Releases to the RHM team/guesthouse coordinator by scanning and emailing it to Leah@rioglobal.org prior to your trip.

